



**PLANNING COMMISSION
Minutes of the Regular Meeting
Council Chambers
8200 Westminster Boulevard
Westminster, CA 92683
May 4, 2016
6:30 p.m.**

1. ROLL CALL: ANDERSON, MANZO, NGUYEN, SPENCER, AND VO

PRESENT: Anderson, Nguyen, Vo

ABSENT: Manzo, Spencer

2. SALUTE TO FLAG:

Associate Planner Steve Ratkay led the salute to the flag.

3. REPORT FROM PLANNING SECRETARY ON LATE COMMUNICATION ITEMS

Associate Planner Ratkay stated two emails, related to item 8.1, had been received after the agenda was finalized.

4. EX PARTE COMMUNICATIONS

Commissioner Vo reported visiting the site for item 8.1. Commissioner Vo added that he sometimes visits the site to dine with his family as well.

5. SPECIAL PRESENTATIONS - None

6. ORAL COMMUNICATIONS - None

7. APPROVAL OF MINUTES – April 20, 2016

Motion: It was moved by Commissioner Nguyen, and seconded by Chair Anderson, to approve the Planning Commission meeting minutes of April 20, 2016. The motion carried (3-0) with the following vote:

AYES: ANDERSON, NGUYEN, VO

NOES: NONE

ABSENT: MANZO, SPENCER

ABSTAIN: NONE

8. PUBLIC HEARINGS

8.1 Case No. 2016-05 (Conditional Use Permit)

Location: 6731 Westminster Boulevard (APN # 203-541-19) – Westminster Center

Applicant: Marilyn Zhao on behalf of Seafood Palace

A request for a Conditional Use Permit to allow a 1,750 Square-foot expansion of an existing restaurant (Seafood Palace) into the adjacent tenant space, and the modification of the existing CUPs (2004-71 and 2013-23) for the continued sale and consumption of beer, wine, and distilled spirits, as well as live entertainment and banquets.

Associate Planner Ratkay informed the Commission that the applicant has requested a continuance to an unspecified date. He further explained that the public hearing for the item would have a new notice sent out once a new hearing date is required.

There were no speakers present in favor or opposition.

Motion was made by Commissioner Vo, and seconded by Commissioner Nguyen, to continue Case No. 2016-05, a request for a Conditional Use Permit, to be continued to a future unspecified date. The motion carried (3-0) with the following vote:

AYES: ANDERSON, NGUYEN, VO
NOES: NONE
ABSENT: MANZO, SPENCER

9. REGULAR BUSINESS - None

10. REPORTS - None

10.1.MATTERS FROM THE PLANNING COMMISSION

Chair Anderson requested to place an item on the agenda for consideration of having a Southern California Edison representative present at a future meeting to provide a presentation on requirements specific to Southern California Edison properties within the City.

Associate Planner Steve Ratkay explained that staff has consulted with Southern California Edison and they are unfortunately unable to attend a Planning Commission meeting; but, they are available to come to a meeting during City Hall business hours. Mr. Ratkay suggested the Commission may consider to have staff take their questions to the meeting and report back, or possibly have one or two commissioners attend the meeting.

The Commission deferred the action of appointing Commissioners to attend the Southern California Edison meeting until they have more Commissioners present.

Discussion ensued about the regulation of donation bins. The Commission decided that Commissioner Vo and Chair Anderson would be the delegates at upcoming meetings with staff. Chair Anderson suggested staff set up a joint meeting with Code Enforcement and the Planning Division to discuss the matter further.

10.2.AB 1234 Reports – None

- 11. ADJOURNMENT – The meeting was adjourned at 7:27 p.m. to the Regular Meeting on Wednesday, June 1, 2016 at 6:30 p.m. It was noted that the May 18, 2016 meeting would be cancelled, hence the adjournment to a future date.**

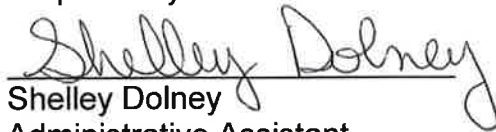


Don Anderson
Chairman



Brian Fisk
Planning Commission Secretary

Prepared by:



Shelley Dolney
Administrative Assistant